

HARYANA STAFF SELECTION COMMISSION
Bays No. 67-70, Sec.-2, Panchkula-134151
(Website: www.hssc.gov.in)

EXAMINATION NOTICE

NOTICE TO THE CANDIDATES FOR ONLINE WRITTEN EXAMINATION (Computer based test) FOR THE VARIOUS POSTS OF INSTRUCTORS, AGAINST ADVT. NO. 05/2018 FOR SKIL DEVELOPMENT AND INDUSTRIAL TRAINING DEPARTMENT, HARYANA

It is notified for the information of all concerned that Haryana Staff Selection Commission will hold the written examination (**ONLINE COMPUTER BASED TEST**) for the various posts of instructors, against Advt. No. 05/2018 for **SKIL DEVELOPMENT AND INDUSTRIAL TRAINING DEPARTMENT, HARYANA** on dated **25.06.2019 to 03.07.2019** at various institutions:-

Sr. No.	Name of the Post	Advt. No	Cat. No.	Date & Time of Examination	Place
1.	Mechanic Tool Maintenance Instructor (Theory) & Interior Decoration and Designing Instructor (Theory)	05/2018	19 & 17	25.06.2019 1st Shift Entry Time :- 07.30 AM to 08.30 AM No Entry after 08.30 AM Exam Start Time :- 09.00 AM Exam End Time :- 10.30 AM 2nd Shift Entry Time :- 11.00 AM to 12.00 Noon No Entry after 12.00 Noon Exam Start Time :- 12.30 PM Exam End Time :- 02.00 PM 3rd Shift Entry Time :- 02.30 PM to 03.30 PM No Entry after 03.30 PM Exam Start Time :- 04.00 PM Exam End Time :- 05.30 PM	As per admit card
2.	Craft Instructor (women) Embroidery & Needle Work (Theory)	--Do--	45	25.06.2019 1st Shift Entry Time :- 07.30 AM to 08.30 AM No Entry after 08.30 AM Exam Start Time :- 09.00 AM Exam End Time :- 10.30 AM	As per admit card
3.	Mechanic Agriculture Machinery Instructor (Theory)	--Do--	29	26.06.2019 1st Shift Entry Time :- 07.30 AM to 08.30 AM No Entry after 08.30 AM Exam Start Time :- 09.00 AM Exam End Time :- 10.30 AM 2nd Shift Entry Time :- 11.00 AM to 12.00 Noon No Entry after 12.00 Noon Exam Start Time :- 12.30 PM Exam End Time :- 02.00 PM 3rd Shift Entry Time :- 02.30 PM to 03.30 PM No Entry after 03.30 PM Exam Start Time :- 04.00 PM Exam End Time :- 05.30 PM	As per admit card
4.	Senior Instructor Hospitality (Theory)	--Do--	07	26.06.2019 1st Shift Entry Time :- 07.30 AM to 08.30 AM No Entry after 08.30 AM Exam Start Time :- 09.00 AM Exam End Time :- 10.30 AM	As per admit card

5.	Food Production Instructor (Theory) & Health Sanitary Instructor (Theory)	--Do--	08 & 11	26.06.2019 2nd Shift Entry Time :- 11.00 AM to 12.00 Noon No Entry after 12.00 Noon Exam Start Time :- 12.30 PM Exam End Time :- 02.00 PM	As per admit card
6.	Food & Beverage Service Instructor (Theory) & Craft Instructor (women) Fashion Technology (Theory)	--Do--	09 & 42	26.06.2019 3rd Shift Entry Time :- 02.30 PM to 03.30 PM No Entry after 03.30 PM Exam Start Time :- 04.00 PM Exam End Time :- 05.30 PM	As per admit card
7.	Mechanic Computer Hardware Instructor (Theory)	--Do--	32	27.06.2019 1st Shift Entry Time :- 07.30 AM to 08.30 AM No Entry after 08.30 AM Exam Start Time :- 09.00 AM Exam End Time :- 10.30 AM 2nd Shift Entry Time :- 11.00 AM to 12.00 Noon No Entry after 12.00 Noon Exam Start Time :- 12.30 PM Exam End Time :- 02.00 PM 3rd Shift Entry Time :- 02.30 PM to 03.30 PM No Entry after 03.30 PM Exam Start Time :- 04.00 PM Exam End Time :- 05.30 PM	As per admit card
8.	Craft Instructor (women) Cutting & Sewing (Theory) & Litho Offset Machine Minder Instructor (Theory)	--Do--	47 & 12	27.06.2019 1st Shift Entry Time :- 07.30 AM to 08.30 AM No Entry after 08.30 AM Exam Start Time :- 09.00 AM Exam End Time :- 10.30 AM	As per admit card
9.	Craft Instructor Stenography (Hindi) (Theory) & Desk Top Publisher Operator Instructor (Theory) & Plastic Processing Operator Instructor (Theory) & Craft Instructor (women) Hair & Skin Care (Theory)	--Do--	04, 13, 25 & 43	27.06.2019 2nd Shift Entry Time :- 11.00 AM to 12.00 Noon No Entry after 12.00 Noon Exam Start Time :- 12.30 PM Exam End Time :- 02.00 PM	As per admit card
10.	Craft Instructor (women) Dress Making (Theory)	--Do--	44	27.06.2019 3rd Shift Entry Time :- 02.30 PM to 03.30 PM No Entry after 03.30 PM Exam Start Time :- 04.00 PM Exam End Time :- 05.30 PM	As per admit card
11.	Carpenter Instructor (Theory)	--Do--	35	28.06.2019 1st Shift Entry Time :- 07.30 AM to 08.30 AM	As per admit card

				<p>No Entry after 08.30 AM Exam Start Time :- 09.00 AM Exam End Time :- 10.30 AM</p> <p>2nd Shift Entry Time :- 11.00 AM to 12.00 Noon No Entry after 12.00 Noon Exam Start Time :- 12.30 PM Exam End Time :- 02.00 PM</p> <p>3rd Shift Entry Time :- 02.30 PM to 03.30 PM No Entry after 03.30 PM Exam Start Time :- 04.00 PM Exam End Time :- 05.30 PM</p>	
12.	Plumber Instructor (Theory)	--Do--	27	<p>29.06.2019</p> <p>1st Shift Entry Time :- 07.30 AM to 08.30 AM No Entry after 08.30 AM Exam Start Time :- 09.00 AM Exam End Time :- 10.30 AM</p> <p>2nd Shift Entry Time :- 11.00 AM to 12.00 Noon No Entry after 12.00 Noon Exam Start Time :- 12.30 PM Exam End Time :- 02.00 PM</p> <p>3rd Shift Entry Time :- 02.30 PM to 03.30 PM No Entry after 03.30 PM Exam Start Time :- 04.00 PM Exam End Time :- 05.30 PM</p>	As per admit card
13.	Machinist-Grinder Instructor (Theory)	--Do--	38	<p>30.06.2019</p> <p>1st Shift Entry Time :- 07.30 AM to 08.30 AM No Entry after 08.30 AM Exam Start Time :- 09.00 AM Exam End Time :- 10.30 AM</p> <p>2nd Shift Entry Time :- 11.00 AM to 12.00 Noon No Entry after 12.00 Noon Exam Start Time :- 12.30 PM Exam End Time :- 02.00 PM</p> <p>3rd Shift Entry Time :- 02.30 PM to 03.30 PM No Entry after 03.30 PM Exam Start Time :- 04.00 PM Exam End Time :- 05.30 PM</p>	As per admit card
14.	Information Technology and Electronics System Maintenance Instructor (Theory)	--Do--	31	<p>01.07.2019</p> <p>1st Shift Entry Time :- 07.30 AM to 08.30 AM No Entry after 08.30 AM Exam Start Time :- 09.00 AM Exam End Time :- 10.30 AM</p>	As per admit card
15.	Foundry man (Moulder) Instructor (Theory)	--Do--	26	<p>01.07.2019</p> <p>2nd Shift Entry Time :- 11.00 AM to 12.00 Noon No Entry after 12.00 Noon Exam Start Time :- 12.30 PM Exam End Time :- 02.00 PM</p>	As per admit card
16.	Instrument Mechanic Instructor (Theory)	--Do--	28	<p>01.07.2019</p> <p>3rd Shift Entry Time :- 02.30 PM to 03.30 PM No Entry after 03.30 PM Exam Start Time :- 04.00 PM Exam End Time :- 05.30 PM</p>	As per admit card

17.	Turner Instructor (Theory)	--Do--	01	02.07.2019 & 03.07.2019 1st Shift Entry Time :- 07.30 AM to 08.30 AM No Entry after 08.30 AM Exam Start Time :- 09.00 AM Exam End Time :- 10.30 AM 2nd Shift Entry Time :- 11.00 AM to 12.00 Noon No Entry after 12.00 Noon Exam Start Time :- 12.30 PM Exam End Time :- 02.00 PM 3rd Shift Entry Time :- 02.30 PM to 03.30 PM No Entry after 03.30 PM Exam Start Time :- 04.00 PM Exam End Time :- 05.30 PM	As per admit card
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2. Selection Criteria

Total Marks: 100 marks

I. **Written Examination**

90 marks

The examination for the said post will comprise of **90** multiple choice questions of **90** minutes duration and divided into two portions comprising:-

- i) 75% weightage for General awareness, Reasoning, Maths, Science, English, Hindi or Concerned or Relevant Subject as applicable.
- ii) 25% weightage for History, Current Affairs, Literature, Geography, Civics, Environment, Culture etc. of Haryana.

Each question will carry one marks

II. **Socio-Economic criteria and experience:**

10 marks

- a) **If no person from among the applicant's father, mother, spouse, brothers and sons is, was or has been regular employee in any Department/Board/Corporation/Company/Statutory Body/Commission/Authority of Government of Haryana or any other State Government or Government of India.**

(5 marks)

b) **Orphan/Widow:**

- i) **If the applicant is Widow; or**
- ii) **If the applicant is the first or the second child and his father had died before attaining the age of 42 years, or**
- iii) **If the applicant is the first or the second child and his father had died before the applicant had attained the age of 15 years.**

(5 marks)

- c) **If the applicant belongs to such a denotified tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic tribe of Haryana which is neither a Scheduled Caste nor a Backward Class.**

(5 marks)

d) **Experience:**

One-half (=0.5) mark for each year or part thereof exceeding six month of experience, out of a maximum of 10 years, on the same or a higher post in any Department/Board/Corporation/Company/Statutory Body/Commission/Authority of Government of Haryana. No marks will be awarded for any period less than six months.

(A maximum of 8 marks)

Note:-

1. **No applicant shall be given more than 10 marks for socio economic criteria and experience under any circumstances.**

2. **The waiting list for the vacancies upto 25 at 25%, for vacancies between 25 to 50 at 15% and for vacancies above 50 at 10% subject to the minimum of two candidates shall be prepared during selection.**
3. **The main list as well as the waiting list shall remain valid for a period of one year from the date of recommendation**

There shall be no Interview/Viva-Voce.

Admit Card for written examination of the candidates will be uploaded on the Commission Web-site i.e. www.hssc.gov.in. The candidates can download the admit cards from the Commission Web-site from **19.06.2019 onwards. Candidates are advised to read the instructions on the Admit Card carefully and follow the same strictly.**

No separate information will be sent to the candidates by the Commission through post.

4. **IMPORTANT INSTRUCTIONS FOR THE CANDIDATES FOR WRITTEN EXAMINATION ARE AVAILABLE ON COMMISSION'S WEBSITE i.e. www.hssc.gov.in WHICH SHOULD BE GONE THROUGH BEFORE COMING FOR EXAMINATION.**

Place: Panchkula
Dated:-31st May, 2019

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Under Secretary Examination,
Haryana Staff Selection Commission,
Panchkula

**(IMPORTANT INSTRUCTIONS TO THE CANDIDATES FOR WRITTEN EXAMINATION
(ONLINE COMPUTER BASED TEST)**

1. Candidates are advised to read the instructions carefully. The applicant are further advised to practice online for the **Mock Test**, Link for which has been provided on the Commission website i.e. www.hssc.gov.in in “ Public Notice ” Section. The candidates can practice for mock test any number of times without any restrictions.
2. Candidate must bring legibly printed Admit Card with recent colored photo pasted on it at mark B duly attested by Gazetted Officer and one identity proof with photo like Driving License, Voter Card, Aadhar Card, Passport etc. at the Examination Centre failing which candidate will not be allowed to enter in the Examination Centre.
3. The Admit Card is provisional and subject to fulfillment of advertised eligibility conditions on the cutoff date. The candidate should ensure that he/she possesses the requisite qualifications and age etc. and fulfils all the eligibility conditions for the said post as per advertisement on the cutoff date. In case, at any stage, it is found that candidate does not fulfill the essential eligibility conditions, his/her candidature shall be immediately cancelled without assigning any reason or notice besides taking such other action as deemed appropriate by the Commission. No claim/compensation shall be admissible in this regard.
4. Candidate should report at the examination centre, 90 minutes before the starting time of the examination as specified in the admit card. Candidates reporting at the center after the reporting time for the examination will not be allowed.
5. Candidates are advised to sit only at the seat allocated to him by the administrator/Center Superintendant /invigilator. At the start of the examination and within first five minutes, candidates are advised to ensure that the computer assigned to him/her is working properly. In case any technical fault noticed by the candidate, he should report to the invigilator immediately.
6. Candidates are warned not to carry any mobile phone, any type of watch, belt, wear ornaments like ring, chain, earring etc., electronic or communication device, Pen, Pencil, Eraser, Sharpener and correcting Fluid in the examination centre. If any candidate is found possessing any such item, he/she will not be allowed to enter in the examination centre. Candidate found possessing mobile phone and any other aiding material/device as mentioned above in the examination room will be treated serious violation and it will amount to cancellation of the candidature and debarring him/her from future examination of Commission.
7. Candidate should put his/her signature and thumb impression on the Admit Card at the places printed for it in the presence of Invigilator in the Examination Hall.
8. The examination will be supervised by doing frisking before allowing entry into Examination Centre, using CCTV Cameras, Biometric Attendance process by capturing the Biometric thumb impression and Photograph of the candidates during Examination, Videography and using Jammers etc. in the Examination Hall/Examination Centre to stop copying and impersonation etc.
9. No request of change of Shift, Center or Seat shall be entertained under any circumstances.
10. The scanned photograph of the candidate on his/her Admit Card or attendance sheet will be tallied with the candidate appearing in the examination by the invigilator. In the event of any discrepancy in the identification and verification of the candidate and photograph, the candidate shall not be allowed to sit in the examination and be liable for criminal prosecution.
11. No candidate shall be allowed to go to the toilet/washroom during first and last thirty minutes of the examination.
12. Rough sheet will be provided to the candidate for rough work will have to be returned after the test.
13. Eating/smoking in examination hall is prohibited.
14. The administrator/Center Superintendant /invigilator is authorized to dismiss the candidate from the examination centre in addition to taking any legal action for any of the following reasons:
 - a. Creating disturbance.
 - b. Attempting to take the examination on behalf of someone else.
 - c. Provoking other candidates to disturb the exam.
 - d. Creating mischief and disorderliness.
 - e. Talking to other examination taker(s).
 - f. Attempting to tamper with or harm the computer system – either hardware or software.
 - g. Use of calculator, slide rules, cell phone, concealed microphones, wireless devices or any other material that may aid in answering the question.
15. **Examination process.**
 - a. The medium of examination shall be of Hindi & English (Bilingual) except where the knowledge of Hindi & English language of the candidate is to be tested

- b. Every question is followed by four answer options. Choose the option that is most appropriate. Indicate the answer by clicking on the circle adjacent to the option which is right.
- c. The candidate can go to any question directly by clicking on the question number, which will appear at the bottom of the screen. The answered question will be marked green and the unanswered/skipped question numbers will remain in blue.
- d. In case of any doubt of the answer, the candidate can mark a question for review which is indicated with an arrow mark below the question number. This will be unmarked once the candidate will come back to the question and click on unmark review.

Note that ONLY Questions for which answers are saved or marked for review after answering will be considered for evaluation

- e. If a candidate want to change answer to any question, he/she may select the question and change the answer by clicking on the appropriate answer.
 - f. The examination closes automatically once the allotted time of 90 minutes is over.
 - g. On the completion of examination number of question attempted and number of questions un-attempted will be displayed.
 - h. The candidates are allowed to leave the examination center only on completion of examination.
16. If a candidate does not comply with the instructions as mentioned above or creates any kind of indiscipline, the Commission shall take action as per instructions and in addition can also debar the candidate from appearing in the Examination, to be held in future by HSSC and can also initiate criminal proceedings.
17. PHC candidates who need writer/scribe are advised to contact Center Superintendent before the entry time of examination alongwith all required documents i.e Admit Card of the candidates, PHC certificate of the candidate issued by medical board, two latest photographs of writer, Photo I.D proof of writer, certificate of studying from School of the writer etc.
18. The above instructions are already available on HSSC website i.e. www.hssc.gov.in. The candidate has to comply with the instructions mentioned above, instructions given in advertisement or instructions printed on Admit Card etc. Therefore, the candidates are again advised to read and understand the instructions carefully given by the Commission from time to time for examination/Interview through HSSC website, Advertisement, Examination Notice, Admit card or any other manner. If a candidate does not comply with the above instructions than he/she will be solely responsible for the consequences.
19. The candidates are advised to follow all the instructions notified to them at the center.

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Under Secretary Examination,
Haryana Staff Selection Commission,
Panchkula

Place: Panchkula
Dated:-31st May, 2019